

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Comprehensive Financial Management System (CFMS) – Constitution of Core Group (CG) for Review and Validation of Financial Management Modules – Orders

FINANCE (OP.III-CFMS) DEPARTMENT

GO. Rt. No. 582

Dated: 01/03/2014  
Read the following:

ORDER:

1. The Finance Department has arrived at an advanced stage in preparation of SAP-based integrated financial management system applications with the assistance of the contracted System Integrator (SI), the NIIT Technologies Ltd. In this context, it has become necessary to establish a Core Group (CG) comprising of key stakeholder representatives to review each module customised by the SI to validate the range of technical and operational aspects, suggest refinement of the application, and recommend the final product for acceptance by the Government.
2. Accordingly, after careful examination of the issue, the Government hereby orders for the establishment of a Core Group (CG) comprising of persons mentioned in the annexure. The CG is instructed to meet every day, initially from March 5 to March 20, 2014 to review, test, validate, and suggest modifications to each of the CFMS modules developed by the SI. Thereafter, the Group would meet as frequently as possible to ensure completion of the work latest by March 29, 2014. The CG may enlist the support and participation of any officer it deems necessary. In this endeavor, the CG will closely work with the SI in a constructive and collaborative mode.
3. The CG would make concrete recommendations for business process reengineering, revision of the existing rules and regulations relating to financial, treasury and human resources management that would germinate from the paradigm shift being engineered for efficient, transparent and real-time management of public finances. It would also identify the training needs of the staff at all operational levels and the appropriate methodology for effective change management. The SI is directed to incorporate the suggestions of the CG as appropriate. The CG and the SI will present detailed recommendations and the final version of all CFMS modules on March 29, 2014, to the CFMS Steering Committee chaired by the Principal Finance Secretary.

4. The Core Group will work under the direct supervision and guidance of the Special Secretary, Finance Department and CFMS Project Director. All members of CG are directed to participate actively in the deliberations of the Group and contribute proactively to ensure the final CFMS application is consistent with the intended objectives, apart from being user-friendly. The heads of concerned departments, units and sections are requested to ensure the CG members participate in the Group meetings as and when required.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. P.V. RAMESH  
PRINCIPAL SECRETARY TO THE GOVERNMENT (R&E)

To

The Officers concerned.

Copy to:

Special Secretary and CFMS Project Director, Finance Department.

P.S's to PFS/PFS (IF)/PFS (R&E)/PFS (FP)/FS (W&P).

Secretary to Government, Irrigation & CAD(Projects Wing) Department.

Principal Secretary to Government, B. C. Welfare Department.

Principal Secretary to Government, Health, Medical and Family Welfare Department.

AFS, Finance Department.

Director (IT), Finance Department.

The Director of Treasuries & Accounts, A.P., Hyderabad.

The Pay and Accounts Officer, Hyderabad.

The Director of Works Accounts, A.P., Hyderabad.

Finance (OP.I) Department.

Technology Advisor, CFMS, Finance Department.

//FORWARDED BY ORDER//

SECTION OFFICER.

**Annexure**  
**Core Committee**

SN	Employee	Designation	Department	Roles
1.	Y.Ramakrishna	Additional Secretary	Finance Department	Chairman
2.	K.N.MalleswaraRao	Joint Secretary		Deputy Chairman
3.	N.DamodarAbbai	Director, IT		Member
4.	P.V.RamanaRao	Technology Advisor		Coordinator
5.	S.S.Sudhakar	S.O.		Member
6.	Praveen	A.S.O		Member
7.	Ch. Srinivas	A.S.O		Member
8.	NarahariReddy	D.D.		Member
9.	T. Devendar	S.O.		Member
10.	P. Vijaya Lakshmi	S.O.		Member
11.	M. Sujatha	S.O.		Member
12.	Sailaja	D.P.O		Member
13.	ArunaKumari	Auditor	PAO	Member
14.	SN. Bharathi Prasad	Superintendent		Member
15.	A. M. Bhupal Reddy	D.E.E		Member
16.	A. Naga Raju	Dy. Director	DTA	Member
17.	P. Srinivasulu	Sr. Software Expert		Member
18.	Prasad	Sr. Account		Member
19.	A. Srinivas	Sr. Software Expert		Member
20.	J. Manohar Reddy	Jt. Director	DWA	Member
21.	K. Bhu Lakshmi	Accounts Officer	Commissioner of B.C. Welfare	Member
22.	T.Suresh	Chief Information Officer	Director of Medical Education	Member

## **Key Roles and Responsibilities**

- Module wise process wise testing of the application
- Testing of the application based on the real data
- Preparation of testing reports
- Log register – To track the status of the queries.

## **Guidelines for Meeting – Core Group**

- The Core Group shall meet weekly. Additional meetings may be held, if necessary, with the consent of the Chairperson/ / Dy. Chairperson (in the absence of Chairperson) of Core Group.
- The meeting shall be held on such date and at such time and place as may be decided by the Chairperson/ Dy. Chairperson (in the absence of Chairperson)
- A printed/e-mail notice stating the agenda of the meeting, venue, date and time of the meeting of the Core Team, shall be sent to all the members of the Core Group at least 1 day prior to the date of scheduled meeting. However in case of urgency the meeting may be held at a shorter notice. The coordinator shall convey these meetings.
- Under the directions and consent of the Chairperson, coordinator may invite any person to attend a meeting of the Core Group to help in the consideration of any particular subject or subjects on the agenda.
- The minutes of each meetings of CG shall be prepared within 2 days of each meeting held and approved by the Core Group in their next meeting.